

The Luke Priddis Foundation

Community
Service
Funding

Application Pack

LUKE PRIDDIS



FOUNDATION

Helping Autistic and Special Needs Children

“ My wife Holly and I established the Luke Priddis Foundation four years ago after our third child Cooper was diagnosed with Autism.

We discovered how hard it was to find Autism specific programs in the Western Sydney area and how those programs that did exist struggled with funding.

We set up the foundation to raise much needed funds to support early intervention programs in the area.

Each year the Luke Priddis Foundation offers Community Services Funding to organisations that provide early intervention services or educational services to children with Autism and their families.

Luke Priddis

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The Luke Priddis Foundation

PO Box 1132

Penrith BC NSW 2751

www.lukepriddisfoundation.com

Community Service Funding Application Form

LUKE PRIDDIS



FOUNDATION

Helping Autistic and Special Needs Children

Contact Name: _____

Position: _____

(Manager / Director / Chairperson)

Name of Organisation: _____

Not for Profit: Yes / No

ABN: _____

Address: _____

Postal Address (if different from above): _____

Phone Number: _____

Fax Number: _____

Email: _____

Website Address: _____

Please read the guidelines for applications on the following page

Completed applications must be posted to:

The Luke Priddis Foundation

PO Box 1132

Penrith BC NSW 2751

Applications must be received by Friday, 28th August 2009

Guidelines for Applications

LUKE PRIDDIS



FOUNDATION

Helping Autistic and Special Needs Children

- ❖ Applications for the Luke Priddis Foundation's (Foundation) Community Services Funding, are open to organisations, located within NSW, that provide early intervention services or educational services, to children with Autism Spectrum Disorders (ASD's) and their families.
- ❖ The Community Services Funding available from the Foundation will be capped at \$20,000 annually.
- ❖ A minimum of two services will be allocated the Community Services Funding annually.
- ❖ All applications will be reviewed by and decisions regarding the allocation of funding will be made by the Management Committee of the Foundation. The Management Committee's decision will be final.
- ❖ When making their decisions, the Management Committee will allow for maximum benefit to the children and the community, from the funding allocated.
- ❖ There are three categories in which an organisation can apply for funding, these being:
 - ~ Staffing;
 - ~ Training and/or
 - ~ Equipment.
- ❖ Each organisation may submit up to two applications for funding, however, each application must be made under a different category (eg, one application may be for staffing for \$5,000 and the other application may be for equipment for \$1,000).
- ❖ Organisations who are successful in their application, will need to:
 - ~ Provide a schedule of costs supported by copies of invoices and receipts, if they are requesting a reimbursement of costs incurred, or provide written quotes and/or invoices for work to be completed, equipment to be purchased, training to be undertaken or staff to be employed, if they are requesting payment in advance;
 - ~ Provide a brief report/summary of how the funding has benefited their service and the children they support; and
 - ~ Be willing to be involved in any relevant media coverage and have their details placed on the Foundation's website, regarding the funding process, if necessary.
- ❖ Please do not use any personal details of any of the children involved with your service, in your application.
- ❖ All applications will be kept confidential to be viewed only by the Foundation Management Committee members and the Foundation's Administration & Community Liaison Officer.
- ❖ Please write the name of your organisation at the top of each page of your application.
- ❖ All successful applicants will be notified of the outcome of this process, by phone call and mail, by Friday, 2nd October 2009.
- ❖ All unsuccessful applications will be notified of the outcome of this process, by mail, by Friday, 2nd October 2009.
- ❖ Please sign and date below to show that you have read and agree with these guidelines. In doing so you are agreeing to the terms of funding should your application be successful.

Signature of Manager / Director / Chairperson

Please Print Name

Name of Organisation: _____

Date: _____

About your Organisation

LUKE PRIDDIS



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Helping Autistic and Special Needs Children

Please give a brief description of your organisation and the services / program you provide (you may also attach a brochure if your organisation has one).

What local area/s does your organisation service?

How many children access your service?

How many of these children have a diagnosis of an Autism Spectrum Disorder or other special needs?

What local area/s does your organisation service?

Please tick the category in which you are applying for funding:

Staffing

Equipment

Training

Name of Organisation: _____

About your Organisation

LUKE PRIDDIS



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Helping Autistic and Special Needs Children

Please give specific details as to what you wish to purchase or fund with the money (eg; 4 hrs of extra staffing per week or Boardmaker software program or attendance fee's for workshop for staff etc).

How will this funding benefit the children involved in your service?

How many children will directly benefit from this funding?

How many other children will indirectly benefit from this funding (if applicable)?

Name of Organisation: _____

About your Organisation

LUKE PRIDDIS



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Helping Autistic and Special Needs Children

How will your staff benefit from this funding?

What is the total amount of funding you are applying for?

Will you require a reimbursement of costs incurred, or do you require the funds to be provided to you, in advance, of any work being completed, equipment being purchased, training being undertaken or staff being employed?

Is there any additional information that may be relevant to your application? If so, please provide below.

If you have any questions regarding this process or completing this application, please contact Shonagh at the Foundation office on 02 4732 4992 or email at enquiries.lukepriddisfoundation@bigpond.com.

Thank you for taking the time to complete this application

Name of Organisation: _____